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RESEARCH AND RECORDS MAINTENANCE

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SUMMARY OF REVISIONS

Updated Functional Address Symbols to reflect new organizational structure under the 10th Mission Support Group. Identified that Core Automated Maintenance System (CAMS) connectivity is not in place. An (*) identifies revision from the previous edition.

Section B - Research and Processing Actions Required to Assign Stock Numbers to Non-cataloged Items

27.28.2. DD Form 1348-6, DoD Single Line Item Requisition System Document, file will be used.

27.31.1.1-.5. DD Forms 1348-6 are required.

***27.35.** Technical orders will be maintained by Fuels Management.

***27.36.1.** Annual technical order reconciliation will be performed by Fuels Management.

Section D - Item Record Indicative Data Change

27.49.5.3. Appropriate correspondence must be on file or initiated to support locally assigned expendability, recoverability, reparability, cost designator (ERRCD). Annotate local ERRCD cards to show action taken (that is, "OK" or list the specific action taken) and file until the next review.

27.49.5.4. Twice a year (May/November) Record Maintenance will verify the validity of the ERRCD it has assigned by using a locally generated program (AFA2) in lieu of Stock Number

Directory. Correspondence sent to the activity having functional responsibility for the assignment of the ERRCD must provide sufficient justification so they can make valid and fair evaluation of the required action. Obtain the following information:

27.49.5.4.1. (Added) Type of repair actions being accomplished.

27.59.5.4.2. (Added) Published technical data that governs these repair actions.

27.49.5.4.3. (Added) Advantages obtained by managing the item (based on repair action) under the repair cycle concept. For example, the item must be routed to several shops (identify) during its normal repair cycle.

27.49.5.4.4. (Added) Tools and equipment required to perform the repairs and if they are available.

27.49.5.4.5. (Added) List of frequently used repair parts.

27.49.5.4.6. (Added) Estimated repair cycle time and percent of base repair.

27.49.5.4.7 (Added) Cost comparison of repair versus replacement, to reflect economical feasibility of repair.

27.49.5.5 Twice a year (May/November) Record Maintenance will verify the validity of the ERRCD it has assigned by using a locally generated program (AFA2) in lieu of Stock Number Directory.

Section I - Interchangeable and Substitute Groups

27.92.2. Coordination is not required for establishing local relationships on items normally stocked by Base Service Store.

***27.100.2.** Since War Reserve Material (WRM), Mobility Readiness Spares Package (MRSP), and Mobility Readiness Spares Kits (MRSK) details are not loaded at the Academy, the F126 Management Notice is sent directly to Stock Control. Establish a suspense system until corrective action is completed. Once completed, the F126 Management Notice is destroyed.

Section J - Description of Freeze Codes

27.103.4.1. The requester will provide Demand Processing with the reason required for using freeze code "A." The reason, duty section, and requester's name are input in cc 28-80 of FFCLs for freeze code "A."

Section M - Application Code/Precious Metals Indicator Code/Automated Data Processing Equipment Code/AFTO Form 95 Code Load/Change/Delete

27.118.1. The application code field on the item record is used to indicate if an **AF Form 86, Request for Cataloging Data/Action**, was submitted for items meeting the criteria for AF Form 86 action. Code YS means the AF Form 86 was submitted. Code RN means the item review had determined no AF Form 86 action would be accomplished. Code BU means a BVUC 25 card was submitted in lieu of AF Form 86 action for National Stock Number (NSN) assignment.

Section N – Standard Reporting Designator Record

***27.127.** Program 567, “*Quarterly SBSS/CAMS SRD Reconciliation*” will not be conducted due to CAMS connectivity not in place.

Section R - Exception Phrase and Type Cargo Phrase Records: Load, Change, or Delete (FXF/CPH)

27.150.3. Prepare a request for establishing, changing, or deleting local exception phrase records in letterform.

Section T - Requests for Stock List Data

27.164. An AF Form 86 will not be submitted for NSNs within AS 040 and AS 049 covering special projects for research development laboratories and special training.

27.168.1.1. Due to the volume of "P" stock numbers loaded to support the unique mission of the Academy, review each I104 management notice and determine the need for submittal of an AF Form 86. Use the application code field of the item to indicate if an AF Form 86 was submitted. Use the 1AP format outlined in Attachment M-1 to update the item record.

Section V - Repair Cycle Record Update (FRR)

27.183.2.3. Designated repair activities are not loaded to repair cycle records in this command.

***27.202. Forms Adopted.** DD Form 1348-6, DoD Single Line Item Requisition System Document, and AF Form 86, Request for Cataloging Data/Action

Attachment A2.4, Note 6b. Items required for formal collegiate and intramural cadet and preparatory cadet sports/activities programs are exempt. These items will be approved by appropriate division (AH/PL) and will not be assigned IEX “C.”

Attachment A5.2, Code “EMC 1”. Assign EMC 2 to all items coded EMC 1 except the following:

A5.2.1. (Added) EMC 1 items assigned IEX 3, 6, E, or K.

A5.2.2. (Added) Mobility Bag components managed by the Mobility Automated Inventory Tracking System (MAITS).

- A5.2.3. (Added)** EMC 1 materiel handling equipment, non self-propelled, FSC 3920.
- A5.2.4. (Added)** EMC 1 fans and air circulators non-industrial, FSC 4140.
- A5.2.5. (Added)** EMC 1 hand tools, edged, non-powered, FSC 5110.
- *A5.2.6. (Added)** EMC 1 hand tools, non-edged, non-powered, FSC 5120.
- A5.2.7. (Added)** EMC 1 hand tools, power driven in FSC 5130, Electric hand drills/saws.
- A5.2.8. (Added)** EMC 1 tool and hardware boxes, FSC 5140.
- A5.2.9. (Added)** EMC 1 bleachers (players, and stadium), FSG 54.
- *A5.2.10. (Added)** EMC 1 prefabricated and portable buildings, FSC 5410, AFMAN 23-110CD, Vol II, Part Two, Chapter 22, Section N, *USAF Supply Manual, USAF Standard Base Supply System, Equipment Management, Portable Buildings*.
- A5.2.11. (Added)** All EMC 1 equipment, FSC 5440.
- A5.2.12. (Added)** EMC 1 office, dormitory, and quarters furniture items, FSC 7105/7110. Except items accepted under AFI 51-601, Gifts to the Department of the Air Force.
- A5.2.13. (Added)** EMC 1 cabinets, lockers, bins, and shelving, FSC 7125.
- A5.2.14. (Added)** All EMC 1 equipment, FSC 7195.
- A5.2.15. (Added)** EMC 1 mattress and bedsprings, FSC 7210.
- A5.2.16. (Added)** EMC 1 food preparation and serving items, FSG 73. Applies to standard low-cost items used in dining/cafe facilities, i.e., pots, pans, plates, cups, saucers, glassware, and silverware etc. Does not include repairable items such as steam tables, microwaves, dish/glass washer, urn-coffee/coffee makers, toasters, griddles, pizza ovens, refrigerators, freezers etc. These items are assigned EMC 2 or 3.
- A5.2.17. (Added)** EMC 1 outdoor barbecue grilles/rings, FSC 7310.
- A5.2.18. (Added)** All EMC 1 equipment, FSC 7460.
- A5.2.19. (Added)** All EMC 1 equipment, FSC 7520.
- A5.2.20. (Added)** EMC 1 recreational and gymnastics mats, FSG 78.
- A5.2.21. (Added)** All EMC 1 equipment, FSC 8120.
- A5.2.22. (Added)** EMC 1 flags, pennants (guidons, etc.), flagstaffs, FSC 8345.

A5.2.23. (Added) All EMC 1 equipment, FSC 9905.

Attachment J1.4, Note 6. Use cc 28-80 to identify the reason, duty section, and requester's name when loading freeze codes "A" and "Q."

TERRY R. VEN ROY
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